



West Des Moines
Water Works
www.wdmww.com

MUNICIPAL WATER UTILITY –
BOARD OF TRUSTEES

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**WEST DES MOINES WATER WORKS
THE BOARD OF TRUSTEES**
Regular Meeting – November 19, 2018

**Fire Station #17
Conference Room - 1401 Railroad Avenue
4:00 P.M.**

AGENDA

- 1. Call to Order, Roll Call, Approval of Agenda**
 - a. Motion – Approving Agenda
- 2. Citizen Forum**
 - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Adjust Water and Basic Service Charge Rates**
 - a. Public Hearing – Water and Basic Service Charge Rate Adjustments
 - b. Resolution – Approving a Resolution Adjusting Water and Basic Service Charge Rates
- 5. Consent Agenda**
 - a. Motion – Approving Minutes of the Regular Meeting of October 15, 2018
 - b. Motion – Approving Minutes of the Special Meeting of November 5, 2018
 - c. Resolution – Accepting Permanent Easement for Water Main and Appurtenances – Hurd Parkways
 - d. Resolution – Accepting Permanent Easement for Water Main and Appurtenances – New Horizon
 - e. Resolution – Accepting Permanent Easement for Water Main and Appurtenances – Campiello Point
 - f. Motion – Concurring with Staff Approval of Change Order #1 for the 2018 Water Main Replacement Project – Valves at Various Locations Project

- g. Motion – Concurring with Staff Approval of Change Order #1 for the 2018 Ground Storage Tank Painting - 2.0 MG Tank
- h. Motion – Concurring with Staff Approval of Change Order #3 for the 2018 Veterans Parkway Water Main Extension Project
- i. Motion – Approving Water Supply Service Agreement for Grand Living
- j. Motion – Concurring with Staff Approval of Change Order #1 for the 2017 Mills Civic Parkway Water Main Extension Project
- k. Resolution – Accepting Completed Improvements: 2017 Mills Civic Parkway Water Main Extension – 81st Street to 88th Street (Water Works Project No. 00800-170-17008)
- l. Resolution – Accepting Completed Improvements: 2018 Veterans Parkway Water Main Extension (Water Works Project No. 00800-170-16005A)
- m. Resolution – Accepting Completed Improvements: 2018 Water Main Replacement – Valves at Various Locations (Water Works Project No. 00800-170-18006)
- n. Resolution – Accepting Completed Improvements: Extension of Fee District Water Main at the Intersection of 88th Street and Ashworth Road and Primo Lane (Water Works Project 00800-170-18007)
- o. Resolution – Accepting Completed Improvements – Stagecoach Drive Improvements Project – South 88th Street West (City of West Des Moines Project No. 0510-015-2013)

6. Recommendations from Committees

- a. Finance and Audit
 - 1. Resolution – Fixing a Date for Consideration of a Budget for Calendar Year 2019 and Fixing a Date for a Public Hearing Thereon (Public Hearing to be held at 4:00 PM, December 10, 2018 at 1401 Railroad Avenue, in West Des Moines, Iowa)
 - 2. Discussion – PFM Updated Observations and Considerations of Regionalization and Joint Utility Production Future Cash Flow Models

7. Recommendations from Staff

- a. Motion – Approving a Memorandum of Understanding to Transfer Possession of the Abandoned Holiday Park Well Houses from West Des Moines Water Works to the City of West Des Moines

- b. Motion – Approving Deferral of the South Area Water Connection Fee District for Han Plat of Survey

8. Construction Project Actions

9. Motions to Pay Bills

- a. Non-Construction Bills \$971,710.87
- b. Construction Bills
 - Cory Juergens Construction LLC \$141,240.83
2018 Water Main Replacement: Valves at Various Locations – Pay Request #3
 - Cory Juergens Construction LLC \$10,237.77
2018 Water Main Replacement: Valves at Various Locations – Pay Request #4 – Retainage
 - J&K Contracting \$72,280.75
2018 Water Main Replacement: Grand Avenue – Pay Request #2
 - Sandstone Management \$14,288.95
2018 Veterans Parkway Water Main Extension – Pay Request #2
 - Sandstone Management \$9,003.40
2018 Veterans Parkway Water Main Extension – Pay Request #3 - Retainage
 - Sandstone Management \$1,771.75
2018 Water Main Extension: 88th Street from Cody to Primo – Pay Request #2 – Retainage
 - Vanderpool Construction \$10,687.78
2017 Water Main Extension Mills Civic Parkway, 81st Street to 88th Street – Pay Request #5 – Retainage
 - Viking Industrial Painting, Inc. \$188,855.25
2018 Ground Storage Tank Painting – 2.0 MG Tank

10. Motions to Receive, File and/or Refer

- a. Project Progress Report November 16, 2018
- b. Water Quality Report October 2018
- c. Check Register October 2018

11. Information Report

- a. Board of Trustees Standing Committees
 - 1. Customer and Community Relations – Mary Thomsen, Chair; Scott

Brennan

2. Finance and Audit – Gretchen Tegeler, Chair; Jody Smith
3. Operations – Scott Brennan, Chair; Mary Thomsen
4. Personnel and Compensation – Brian Rickert, Chair; Gretchen Tegeler
5. Planning/Regionalization – Jody Smith, Chair; Brian Rickert
6. Central Iowa Regional Drinking Water Commission – Jody Smith
- b. General Manager – Diana Wilson
 1. Public Meeting to Open Bargaining Contract Negotiations will be on November 26th, 2018 at 4:00 p.m.
- c. Finance Manager and Treasurer – Becky Scott
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
 1. Land Acquisition Update: South Area Elevated Water Storage Tank
- g. Business Relations Manager – Josh Heggen
- h. AFL-CIO Local 3861 Chapter President – Vincent White
- i. City Discussion
 1. Old Business
 2. New Business

12. Adjourn

If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.
